

Lyons Central School District BUDGET CALENDAR 2023-2024

2023	PREPARATION DATES OF BUDGET
Tuesday, January 10	Supply budget amounts to Principals and Directors
Tuesday, March 14	Budgets due to the Business Office
	REVIEW
Tuesday, February 14	Transportation, Debt Service, Salaries & Benefits Budgets
Tuesday, March 14	Tax Levy, Technology, Maintenance and BOCES Budgets
Tuesday, April 11	Complete budget including tax levy to Board of Education
	ACCEPTANCES
Wednesday, March 29	General Newsletter mailed including budget hearing date
Tuesday, April 11	Adopt proposed 2023-2024 budget and property tax report card
Wednesday, April 12	Submit property tax report card including tax levy to State Education Department and newspapers
Thursday, April 20 – 24	Review budget data, prepare materials for printing
Monday, April 24	Print Newsletter – Send to BOCES
Tuesday, May 2	Three-part budget statement available to public
Tuesday, May 9	Budget Hearing
Wednesday, May 10	Budget Newsletter mailed, including budget notice to public
Tuesday, May 16	Statewide budget, proposition and BOE election votes
	OTHER KEY DATES
Wednesday, March 1	Tax levy limit information due to Office of State Comptroller
Sunday, April 2	1 st Publication of Legal Notice – First Notice must be published by 4/1
Sunday April 9– May 14	2 nd , 3 rd , and 4 th Legal notice of date, time, place of budget hearing and budget vote - Four times in 7 weeks (3/26, 4/16, 4/30 & 5/7)
Monday, April 17	Petitions for Board of Education candidates due
Monday April 17 – May 9	Mail absentee ballots
Through Monday, May 15	Maintain list of the names of all individuals provided with absentee ballots

**Items above in bold represent scheduled
Board of Education meeting dates**